

**BY ORDER OF THE COMMANDER
42D AIR BASE WING (AETC)**

**MAXWELL AFB SUPPLEMENT 1
AFMAN 23-110, VOLUME II,
PART TWO, CHAPTER 10
14 JUNE 2001**



Supply

RECEIPT PROCESSING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFMAN 23-110, Volume II, Part Two, Chapter 10, is supplemented as follows. A star (é) indicates changes since previous edition.

é 10.4.1.4. Option B is used.

é 10.5.2.1. (Added) (MAFB) Individual Equipment (IE) items are processed by Pickup and Delivery. Forward copy 3 of the Due-out Release (DOR) document to Customer Services Operations (CSO) to notify customers to pickup property. The property and remaining copies of the DOR is forwarded to Storage and Issue for temporary storage.

é 10.5.2.2. (Added) (MAFB) Storage and Issue maintains a file or log of all property awaiting customer pickup. Notify CSO of property not picked up within 5 workdays for follow-up notification. Property not pickup within 10 workdays will be delivered to the organization by Pickup and Delivery.

é 10.5.4.1. Pickup and Delivery uses a variation of the suggested procedures outlined to process notices to stock with no warehouse location.

é 10.7.2. Customer Services Operations researches 356 Rejects.

é 10.15.2. NOTE. Use procedures in paragraph 10.16.

é 10.30.1. Local manufacture receipts are processed by Pickup and Delivery.

10.34.3. NOTE. The signed copy of DD Form 1348-1A, **Issue Release/Receipt Document**, for sensitive and pilferable items is filed in stock number sequence until the next inventory.

é 10.37.2. Use SF 364 to report local purchase discrepancies.

é 10.37.2. NOTE. Pickup and Delivery reviews or updates the local purchase discrepancy program.

é 10.38.5. NOTE. Pickup and Delivery contacts Base Contracting directly.

é 10.38.9. Customer Services Operations loads status to clear 317 Rejects.

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